

Minutes  
of the  
MERIDEN HOUSING AUTHORITY  
REGULAR BOARD MEETING  
Held on  
July 23, 2018

Chairman Cornelius Ivers called the Regular Board of Commissioners' meeting to order at 6:30 PM. As a quorum was present the meeting commenced.

**1. ROLL CALL:**

**PRESENT:** Cornelius J. Ivers, Chairman  
Scott T. Griffith, Vice Chairman  
Carlos Ruiz, Treasurer

**EXECUSED ABSENCE:** Emely Morales-Varona, Resident Commissioner and Lawrence Kendzior, Commissioner.

**STAFF PRESENT:** Robert Cappelletti, Executive Director and Jamie Urkevic

**OTHERS PRESENT:** Hayley Fetrow, HSF Consulting, LLC.

**2. PUBLIC COMMENTS AND WRITTEN COMMUNICATIONS:**

None

**3. RESIDENT ASSOCIATION STATUS:**

**A. Community Towers Tenant Organization:**

None

**B. Yale Acres Resident Association:**

None

**4. PREVIOUS MONTH'S MINUTES**

**A. Minutes of the Regular Board of Commissioners' meeting held  
June 25, 2018.**

President Scott Griffith made a motion to accept the minutes of the June 25, 2018 Regular Board of Commissioners' meeting, Vice President Carlos Ruiz seconded the motion. A vote was called. The vote was Ayes – 3, Nays - 0. The minutes were accepted.

Ayes - 3

Nays – 0

Cornelius Ivers, Chairman  
Carlos Ruiz, Treasurer  
Scott T. Griffith, Vice Chairman

**5. TREASURER'S REPORT:**

**A. June 2018 FYE 9/30/2018**

Hayley Fetrow of HSF Consulting, LLC presented her report to the Board. Chairman Ivers questioned net restricted position, disposition of assets policy and COCC Special Projects Assistant position. Ms. Fetrow provided detailed responses. The disposition Policy is to be revisited at next month's Board Meeting. Brief discussion of 2003 Agreement between MHA and MXCC College. No further discussion.

**6. CHAIRMAN'S REPORT:**

None

**7. MANAGEMENT REPORTS:**

**A. Executive Director's Report:**

Executive Director Robert Cappelletti reported to the Board. R. Cappelletti reported Yale Acres moving forward with expected closing in January 2019. Documents have forwarded to HUD. Currently awaiting questions. A 60 day approval period is expected then forwarded to CHFA, and finally Bond Commission. January 2019 closing anticipated. MCII reported closed as of July 23rd. MCII reported to be an 18 month project. Section 8 inspection process was discussed. No further questions or discussion.

**8. EXECUTIVE SESSION:**

None

**9. NEW BUSINESS:**

None

**10. OLD BUSINESS:**

None

**11. OTHER ITEMS OF BUSINESS:**

None

**12. MATTERS NOT ON THE AGENDA:**

Chairman Cornelius Ivers made a motion to add Resolution 1109 to the agenda. Vice Chairman Scott Griffith seconded the motion. A vote was called. All in favor. The vote was unanimous.

**Resolution 1109: Approval of Family Unification Program grant application:**

Executive Director R. Cappelletti provided a detailed description of the resolution. No further discussion. Chairman Cornelius Ivers made a motion to accept Resolution 1109, Treasurer Carlos Ruiz seconded the motion. A vote was called. The vote was unanimous. Resolution 1109 was adopted.

Ayes - 3

Nays - 0

Cornelius Ivers, Chairman  
Scott Griffith, Vice Chairman  
Carlos Ruiz, Treasurer

**13. ADJOURNMENT:**

Chairman Cornelius Ivers made a motion to adjourn, Treasurer Carlos Ruiz seconded the motion. A vote was called. The vote was unanimous. The Board of Commissioners' meeting adjourned at 6:50 pm.

Respectfully submitted,

Robert Cappelletti  
Executive Director

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