

Minutes  
of the  
Meriden Housing Authority  
Annual Board Meeting Held on  
September 23, 2019

Chairman Cornelius J. Ivers called the Housing Authority of the City of Meriden Board of Commissioners' Annual Meeting to order at 5:30 p.m. for the purpose of appointing officers. A quorum was present. The meeting commenced. Roll was called.

1. ROLL CALL:

PRESENT: Cornelius J. Ivers, Chairman  
Scott T. Griffith, Vice Chairman  
Carlos Ruiz, Treasurer  
Nancy Rosado, Resident Commissioner

EXCUSED ABSENCE: Lawrence Kendzior, Commissioner

STAFF PRESENT: Robert Cappelletti, Executive Director, and Jamie Urkevic

OTHERS PRESENT: Hayley Fetrow, HSF Consulting, LLC.

2. ELECTION OF OFFICERS:

Chairman, Cornelius Ivers turned over the meeting to Robert Cappelletti, Executive Director and Secretary to the Board. Secretary Cappelletti continued the meeting by stating that there were three positions which would be open for nominations. First would be Chairman, Vice-Chairman, and Treasurer. Secretary Cappelletti opened the nominations by asking if there were any nominations for the position of Chairman; a motion was made by Scott T. Griffith, seconded by Carlos Ruiz to nominate Cornelius J. Ivers as Chairman of the Board. Executive Director Cappelletti asked three times for further nominations, having heard no additional nominations, the position of Chairman was closed.

Executive Director, Robert Cappelletti stated the next position to be voted on would be that of Vice-Chairman. A motion to nominate Scott T. Griffith for Vice-Chairman was made by Cornelius J. Ivers and seconded by Carlos Ruiz. Executive Director, Robert Cappelletti asked if there were any other nominations on the floor for Vice-Chairman. Executive Director Cappelletti asked three times for any further nominations for the position of Vice-Chairman. Having heard no other nominations the position of Vice-Chairman was closed.

Executive Director Robert Cappelletti stated the final position would be that of Treasurer. Cornelius J. Ivers made a motion to nominate Carlos Ruiz for the position of Treasurer, Scott T. Griffith seconded the motion. Executive Director Robert Cappelletti asked three times for any additional nominations for Treasurer. Having heard no other nominations, the position of Treasurer was closed.

Executive Director, Cappelletti called for a vote to appoint Cornelius J. Ivers for the position of Chairman of the Board. Executive Director Cappelletti called for a show of hands. The vote was unanimous. Ayes – 4, Nays - 0.

AYES - 4

NAYS - 0

Cornelius J. Ivers  
Scott T. Griffith  
Carlos Ruiz  
Nancy Rosado

Executive Director, Cappelletti called for a vote to appoint Scott T. Griffith for the position of Vice-Chairman. A vote by show of hands was called. The vote was unanimous. Ayes – 4, Nays – 0.

AYES - 4

NAYS - 0

Cornelius J. Ivers  
Scott T. Griffith  
Carlos Ruiz  
Nancy Rosado

Executive Director Robert Cappelletti called for a vote to appoint Carlos Ruiz for the position of Treasurer. A vote by show of hands was called. The vote was unanimous. Ayes – 4, Nays – 0.

AYES - 4

NAYS - 0

Cornelius J. Ivers  
Carlos Ruiz  
Scott T. Griffith  
Nancy Rosado

Secretary Cappelletti turned the meeting back over to Chairman Cornelius J. Ivers. Chairman Ivers asked if there were further comments of individual board members. Hearing none Chairman Cornelius asked for a motion to adjourn. Vice Chairmen Scott Griffith made a motion to adjourn, Treasurer Carlos Ruiz seconded the motion. A vote was called. The vote was unanimous. The meeting adjourned at 5:33 PM

Respectfully Submitted By:

Robert Cappelletti  
Executive Director

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