

**Minutes of the
MERIDEN HOUSING AUTHORITY
REGULAR BOARD MEETING
Held on
October 23, 2023**

Chairman Cornelius J. Ivers called the Regular Board of Commissioners' meeting to order at 5:30 PM. The meeting was held at 22 Church St., Meriden. As a quorum was present the meeting commenced.

1. ROLL CALL:

PRESENT: Cornelius J. Ivers, Chairman
Scott Griffith, Vice Chairman
Nancy Rosado, Resident Commissioner (via conference call)
Carlos Ruiz, Treasurer

STAFF PRESENT: Robert Cappelletti, Executive Director, Jamie Urkevic, David Sunshine

OTHERS PRESENT: None

2. PUBLIC COMMENTS AND WRITTEN COMMUNICATIONS:

None

3. PREVIOUS MONTH'S MINUTES

A. Minutes of the Regular Board of Commissioners' meetings held September 25, 2023.

Treasurer Carlos Ruiz made a motion to approve the minutes of the Regular Board of Commissioners' meeting held September 25, 2023. Vice Chairman Scott Griffith seconded the motion. No discussion. A vote was called. The vote was Ayes – 4, Nays - 0. The vote was unanimous. The minutes were approved.

Ayes -4

Nays – 0

Cornelius J. Ivers, Chairman
Scott Griffith, Vice Chairman
Nancy Rosado, Resident Commissioner
Carlos Ruiz, Treasurer

4. TREASURER'S REPORT:

A. September FYE 12/31/2023

Executive Director Cappelletti provided an overview of financial report to the board.

5. CHAIRMAN'S REPORT:

None

7. MANAGEMENT REPORTS:

A. Executive Director’s Report:

Executive Director Cappelletti provided an update on the HCV program’s transition to Imagineers LLC. Resolution to approve and submit annual plan discussed. CHFA site visit to Johnson Farms reviewed. Executive Director Cappelletti reported to have submitted a request for funding to address renovations required at Johnson Farms. Rent tiering discussed related to new tenants.

A. Program Reporting Operations:

None

B. Resident Services Report:

David Sunshine reported having held the Annual Plan public meeting at Church St. and tenant meeting held at Community Towers. Comments to be included with the annual plan submission.

8. EXECUTIVE SESSION:

None

9. NEW BUSINESS:

A. Resolution 1159: Approval and Submission of Annual Plan for year January 1, 2024.

Vice Chairman Scott Griffith made a motion to approve Resolution 1159. Treasurer Carlos Ruiz seconded the motion. A vote was called. The vote was unanimous. Resolution 1159 was adopted.

Ayes -4

Nays – 0

Cornelius J. Ivers, Chairman
Scott Griffith, Vice Chairman
Nancy Rosado, Resident Commissioner
Carlos Ruiz, Treasurer

10. OLD BUSINESS:

None

11. OTHER ITEMS OF INTEREST:

None

12. MATTERS NOT ON THE AGENDA:

None

13. ADJOURNMENT:

Vice Chairman Scott Griffith made a motion to adjourn. Treasurer Carlos Ruiz seconded the motion. A vote was called. The vote was unanimous. The meeting adjourned at 5:55 PM.