

**Minutes of the  
MERIDEN HOUSING AUTHORITY  
REGULAR BOARD MEETING  
Held on  
November 27, 2023**

Chairman Cornelius J. Ivers called the Regular Board of Commissioners' meeting to order at 5:31 PM. The meeting was held at 22 Church St., Meriden. As a quorum was present the meeting commenced.

**1. ROLL CALL:**

**PRESENT:** Cornelius J. Ivers, Chairman  
Scott Griffith, Vice Chairman  
Nancy Rosado, Resident Commissioner (via conference call)

**EXCUSED ABSENCE:** Carlos Ruiz, Treasurer

**STAFF PRESENT:** Robert Cappelletti, Executive Director, Jamie Urkevic

**OTHERS PRESENT:** None

**2. PUBLIC COMMENTS AND WRITTEN COMMUNICATIONS:**

None

**3. PREVIOUS MONTH'S MINUTES**

**A. Minutes of the Regular Board of Commissioners' meetings held October 23, 2023.**

Vice Chairman Scott Griffith made a motion to approve the minutes of the Regular Board of Commissioners' meeting held October 23, 2023. Resident Commissioner Nancy Rosado seconded the motion. No discussion. A vote was called. The vote was Ayes – 3, Nays - 0. The vote was unanimous. The minutes were approved.

Ayes -3

Nays – 0

Cornelius J. Ivers, Chairman  
Scott Griffith, Vice Chairman  
Nancy Rosado, Resident Commissioner

**4. TREASURER'S REPORT:**

**A. October FYE 12/31/2023**

2024 Budget presentation summarized by Hayley Fetrow, HSF Consulting LLC.

**5. CHAIRMAN'S REPORT:** None

**7. MANAGEMENT REPORTS:**

**A. Executive Director’s Report:**

Executive Director Cappelletti provided an update. Employment of qualified maintenance staff sought to position at Community Towers. Security staffing at Community Towers discussed for the new fiscal year. Discussion continued related to office space lease with social service agency.

**A. Program Reporting Operations:**

None

**B. Resident Services Report:**

None

**8. EXECUTIVE SESSION:**

None

**9. NEW BUSINESS:**

**A. Resolution 1160: Approval of Annual Federal Operating Budget FY-2024.**

Chairman Cornelius Ivers made a motion to approve Resolution 1160. Vice Chairman Scott Griffith seconded the motion. A vote was called. The vote was unanimous. Resolution 1160 was adopted.

Ayes -3

Nays – 0

Cornelius J. Ivers, Chairman  
Scott Griffith, Vice Chairman  
Nancy Rosado, Resident Commissioner

**B. Resolution 1161: Approval of State Operating Budget FY-2024.**

Chairman Cornelius Ivers made a motion to approve Resolution 1161. Vice Chairman Scott Griffith seconded the motion. A vote was called. The vote was unanimous. Resolution 1161 was adopted.

Ayes -3

Nays – 0

Cornelius J. Ivers, Chairman  
Scott Griffith, Vice Chairman  
Nancy Rosado, Resident Commissioner

**10. OLD BUSINESS:**

None

**11. OTHER ITEMS OF INTEREST:**

None

**12. MATTERS NOT ON THE AGENDA:**

None

**13. ADJOURNMENT:**

Vice Chairman Scott Griffith made a motion to adjourn. Chairman Cornelius Ivers seconded the motion. A vote was called. The vote was unanimous. The meeting adjourned at 6:20 PM.