

**Board Report by Marianne Monarca, Procurement Officer
Meriden Housing Authority
Monthly Board Meeting – Monday, May 18, 2026**

PROCUREMENT UPDATES: Open/Upcoming Solicitations/Contracts

Contracts for Signature:

- **Unit Renovations – Community Towers (Star Two Construction Inc.)**
 - Upon receipt of the fully executed contract and the contractor's Performance & Payment Bonds, I will issue the Notice to Proceed.

Upcoming Solicitations/Procurement:

- **143 West Main Street – RFP for Developer Services**
 - One (1) response received on 3/16/2026 from The Carabetta Companies – under review.
- **Community Towers**
 - **Hallways Painting & Flooring** – We will proceed with accepting bids following the amendment of the Procurement Policy. This procurement falls within the small purchase threshold and, therefore, should not require a bid bond.
 - **Fire Doors** - 68 Fire Doors to be replaced – in progress - target date to release IFB – **June 1, 2026.**
 - **Co-Gen** – procuring proposals to replace system – in progress- target date to release IFB – **June 1, 2026.**

Procurement Policy – Updated policy attached for approval. Amending the bonding threshold requirements for procurements from bids exceeding \$150,000 to bids exceeding \$200,000 in order to align with the updated procurement thresholds.

Attachments:

- Contract for signature for Unit Renovations at Community Towers.
- Procurement Policy Documents:
 - Amendment No. 1 to Procurement Policy
 - Redlined Version of the revised Procurement Policy
 - Clean (Blacklined) Version of the revised Procurement Policy
 - Resolution No. 1186 Approving amendments to the Procurement Policy

**Board Report by Madeline De Jesus, Asset Manager
Meriden Housing Authority
Monthly Board Meeting – May 18, 2026**

COMMUNITY TOWERS – Site Operations Update

Occupancy Summary

| <u>Total Units</u> | <u>#Inactive</u> | <u>#Occupied</u> | <u># Vacant</u> | <u>% Occupied</u> | <u>% Vacant</u> |
|--------------------|------------------|------------------|-----------------|-------------------|-----------------|
| [221] | [5] | [210] | [6] | [98.02] | [2.71] |

- 185 applicants on the waiting list
- A total of 0 applicants were contacted via mail
- 16 applicants are in process
- 11 applicants were placed on the waiting list
- 1 unit was rented

The waiting list for Community Towers has been closed effective May 1, 2026, due to the upcoming relocation process and renovations. The waiting list will remain closed until all renovations and relocations are completed. A notice was published in the newspaper and on the MHA website informing applicants that the waiting list has been closed and that no further applications will be accepted at this time.

On Friday, May 1, 2026, all residents were hand-delivered a Notice of Permanent Relocation and Renovation, along with a Resident Survey that must be completed and returned to management by May 22, 2026.

- **Security Summary:** The guards continue to perform their duties effectively.
- **Crime Levels:** Suspected drug-related activity in the building has increased, largely due to tenants allowing non-residents access. Security monitors and reports such activity but cannot deny entry when authorized by a resident. Management continues to reinforce lease provisions on resident responsibilities, building security, and guest conduct.
- **Homeless Activity:** We continue to observe occasional attempts by homeless individuals to enter the building. This remains an ongoing challenge.
- **Stairwell Areas:** The stairwells in both the North and South Towers continue to be cleaner and more secure than in previous periods.
- **Tenant Satisfaction:** Tenant feedback remains overwhelmingly positive.
- **Professionalism:** The security team continues to be professional and reliable, contributing to a safer environment. Residents have expressed appreciation for their presence.
- **Conclusion:** The presence of security at Community Towers has made a significant and positive impact.

**Board Report by Evette Nava
Meriden Housing Authority
Monthly Board Meeting – Monday, May 18, 2026**

Resident Opportunities and Self-Sufficiency

Food Insecurity

- Assisted property management with incidents occurring within Community Towers property, including police department matters.
- Worked with Community Towers maintenance and management staff to distribute Connecticut Food Bank boxes onsite to residents in need of additional food assistance. We have a total of 61 residents and distribution is scheduled for every 3rd Wednesday of the month.
- Assisted Community Towers residents in obtaining information online for DMV, Social Security, SNAP and DSS benefits. Assisted with transportation set up. Many residents need assistance to navigate online systems in order to obtain the information they need. Other duties include assistance with the yearly recertification process and advocating for them to get the benefits they qualify for.
- Assisted in providing residents with documentation, applications and setting up appointments for renter's rebate program for the Senior Center and for energy assistance for NOGM.
- The Senior Farmers Market Program is underway, and MHA will continue distributing the spending card to our eligible residents starting in May. This program begins on June 1st.

Resident Programming

- MHA staff continues to seek local agencies and organizations to provide in-house workshops and referrals to build stronger connections with our residents.
- Senior Center provided a presentation of their programs and services. They explained about the Renter's rebate program they are currently running.
- Birthday Celebrations will be held every 2 months, and it's scheduled for the end of May. The plan is to request donations from local stores for items such as cupcakes or identify someone willing to bake.
- Arts and craft activity was held in the community room, and the tenants expressed their appreciation. Next arts and crafts is scheduled for April 22, 2026.

Tenant organization:

- I will be coordinating a meeting with the tenant organization members in the near future to review and discuss MHA-tenant relations and future event plans at Community Towers.

**Board Report by Evette Nava, Asset Manager
Meriden Housing Authority
Monthly Board Meeting – Monday, May 18, 2026**

Johnson Farms – Site Operations Update

Occupancy Summary

| Total Units | #Occupied | #Vacant | % Occupied | % Vacant |
|-------------|-----------|---------|------------|----------|
| [52] | [49] | [3] | [94.23%] | [5.77%] |

- There are 3 vacant units; 0 units are ready for occupancy. They are all being worked on by our maintenance; 2 units need extensive repairs.
- Waitlist: The waitlist is completed and we continue to call applicants in to process a full application for the vacant units.
- Rent Collections: There are 6 residents with balances – see breakdown below: At the time of this report mostly all tenants owed May rent. The breakdown the end of April 30th balances.
 - 3 tenants owe past/current rents/other charges (small balances)
 - 2 tenant have a repayment agreement through court
 - 1 tenant is under eviction proceedings all for non payment/failure to recertify
- Recertification: Process continues to be completed effective May 1, 2026. We are still working with a few residents to complete the process.

Meriden Housing Authority - HCV Program Monthly Management Report

Imagineers, LLC – HCV Monthly Management Report
Reporting Period: April 2026

Program Highlights & Updates

Funding & Utilization

- As of April 2026, HCV budget utilization is 108.43% and unit utilization is 96.24%.

Leasing & Waitlist Activity

- No vouchers were issued in April, and no households are actively searching. This is an intentional hold due to the anticipated 2026 HCV funding shortfall.
- The current waitlist includes 446 applicants.

Port-In Payments (Important Note) – *Remains an ongoing issue*

- Imagineers has made repeated requests for all port-in payments to be remitted directly to Imagineers.
- Despite this, some PHAs continue to send payments to MHA via check or direct deposit.
- To ensure consistency and avoid processing delays, we recommend that all payments received by MHA be returned to the originating PHA with direction to remit payment directly to Imagineers. Coordination from MHA staff receiving these payments is critical to reinforcing this process. Thank you.

Significant Administrative Plan Updates Under Review

Due to the exhaustion of the HCV waiting list, particularly for bedroom-size specific referrals needed to fill PBV vacancies, we are preparing a significant amendment to the Administrative Plan related to PBV waiting list administration. The proposed change would allow each PBV property, with the exception of Hanover Place, to open and manage its own site-based waiting list. Property management staff would complete their applicant screening and selection process, and Imagineers would then process applicants selected from those waiting lists for HCV/PBV eligibility.

From our experience working with the PBV property managers over the past few years, we believe this process will streamline vacancy turnaround times, improve unit leasing efficiency, and reduce administrative delays. Proposed Administrative Plan revisions are expected to be presented to the Board next month for review and resolution consideration.

Upcoming Priorities (Next 30–60 Days)

Key focus areas include:

- Continue monitoring 2026 HUD funding, utilization trends, and potential shortfall indicators; begin contingency planning as needed
- Continue internal tenant file audits to ensure audit readiness and proactively address deficiencies. A standardized workflow and file processing system was recently implemented to improve consistency and accuracy across staff
- Complete staff performance evaluations in June 2026
- Finalize and present proposed Administrative Plan updates, including PBV waiting list management changes
- Publish the Annual Plan public notice in July to meet required timelines for the public hearing and Board approval
- Coordinate and fund FSS Conference training for FSS Coordinator Sara Vega in Chicago (October 2026)
- Launch the tenant portal, including participant communication, training, and support for online recertifications and income reporting

HCV Program Key Metrics

Leased Vouchers – April

| Voucher Type | *ACC | Total Leased | Variance (ACC vs. Leased) |
|-----------------|------|--------------|---------------------------|
| Tenant-Based: | | 922 | |
| - Regular TBV | 911 | 601 | +11 |
| - Project-Based | | 308 | |
| - Homeownership | | 13 | |
| FUP | 4 | 4 | 0 |
| Mainstream | 40 | 24 | -16 |
| VASH | 10 | 7 | -3 |

*ACC = Maximum number of vouchers authorized under HUD's Annual Contributions Contract (funding cap).

Inspections

| Month | Total | Pass | Fail | Abatements Placed | Holds Placed |
|-------|-------|------|------|-------------------|--------------|
| April | 129 | 67 | 62 | 5 | 6 |

Annual Recertifications

| Month | Due | Completed | Timely | Late |
|-------|-----|-----------|--------|------|
| April | 80 | 80 | 80 | 0 |

HAP Expenditures

| Month | | Total HAP Paid |
|-------|------------|----------------|
| April | All Other | \$1,221,159 |
| | Mainstream | \$28,865 |

Port-In Reporting:

| Month | Active Port-Ins | Total HAP for Units Administered | Active Port-Outs | Total HAP for Port Outs |
|-------|-----------------|----------------------------------|------------------|-------------------------|
| April | 94 | \$153,327 | 22 | \$32,638 |

FSS

| Month | Mandatory Slots | Families Enrolled | % of Families Enrolled | FSS Escrow Deposits |
|-------|-----------------|-------------------|------------------------|---------------------|
| April | 75 | 59 | 79% | \$20,828 |

Prepared by:

Frenchelle Womack
 Imagineers LLC
 Date: May 19, 2026

**Meriden Housing Authority
Housing Choice Voucher Program
HUD Budget Authority & Program Enrollment Level**

Assumptions:
 Beg Average HAP: \$ 1,448,006
 Projected Monthly Aver HAP Increase Factor: prev. month - 1,0075%
 ACC Baseline Program Size (maximum allowable) 881
 ACC Baseline Program Size (minimum allowable) 10,572
 Average Hap Provided by Budget Authority 1,304,877

| | Scheduled BA Funding From HUD | Additional Disbursement | Total Received from HUD | Act/Pro/ Aver HAP | Act/Pro/ Units on Program | PBV (Max. 339) | FUP Set-Aside (Max. 4) | Vash Set-Aside (Max 10) | FSS (Min. Program Size?) | Total Vouchers | Total HAP Disbursements | Over/Under for the Month | Fraud Recovery | RNP | UNP Balance | Cash Balance | HHR |
|------------------|-------------------------------|-------------------------|-------------------------|-------------------|---------------------------|----------------|------------------------|-------------------------|--------------------------|----------------|-------------------------|--------------------------|----------------|----------------|-------------|--------------|------------|
| Jan-26 | \$ 1,177,749 | | \$ 1,262,695 | \$ 1,446.48 | 517 | 320 | 4 | 7 | 0 | 848 | \$ 1,226,615 | \$ 36,080 | \$ 826 | \$ (448,699) | \$ 728,646 | \$ 280,773 | \$ 925,067 |
| Feb-26 | \$ 1,177,749 | | \$ 1,177,749 | \$ 1,455.96 | 513 | 322 | 4 | 7 | 0 | 846 | \$ 1,231,739 | \$ (53,990) | \$ 1,540 | \$ (501,149) | \$ 728,646 | \$ 229,037 | \$ 925,067 |
| Mar-26 | \$ 1,177,749 | | \$ 1,177,749 | \$ 1,451.04 | 522 | 311 | 4 | 7 | 0 | 844 | \$ 1,224,679 | \$ (46,930) | \$ 555 | \$ (547,624) | \$ 728,646 | \$ 181,677 | \$ 925,067 |
| Apr-26 | \$ 1,177,749 | | \$ 1,177,749 | \$ 1,461.92 | 307 | 316 | 4 | 8 | 0 | 844 | \$ 1,233,864 | \$ (56,115) | - | \$ (603,639) | \$ 728,646 | \$ 125,007 | \$ 925,067 |
| May-26 | \$ 1,177,749 | | \$ 1,177,749 | \$ 1,472.89 | 516 | 316 | 4 | 8 | 0 | 844 | \$ 1,243,118 | \$ (65,369) | - | \$ (669,008) | \$ 728,646 | \$ 59,638 | \$ 925,067 |
| Jun-26 | \$ 1,177,749 | | \$ 1,177,749 | \$ 1,483.94 | 516 | 316 | 4 | 8 | 0 | 844 | \$ 1,252,441 | \$ (74,692) | - | \$ (743,700) | \$ 728,646 | \$ (15,054) | \$ 925,067 |
| Jul-26 | \$ 1,177,749 | | \$ 1,177,749 | \$ 1,495.06 | 516 | 316 | 4 | 8 | 0 | 844 | \$ 1,261,835 | \$ (84,063) | - | \$ (827,766) | \$ 728,646 | \$ (98,140) | \$ 925,067 |
| Aug-26 | \$ 1,177,749 | | \$ 1,177,749 | \$ 1,506.28 | 516 | 316 | 4 | 8 | 0 | 844 | \$ 1,271,299 | \$ (93,549) | - | \$ (921,335) | \$ 728,646 | \$ (192,689) | \$ 925,067 |
| Sep-26 | \$ 1,177,749 | | \$ 1,177,749 | \$ 1,517.57 | 516 | 316 | 4 | 8 | 0 | 844 | \$ 1,280,833 | \$ (103,094) | - | \$ (1,024,419) | \$ 728,646 | \$ (285,773) | \$ 925,067 |
| Oct-26 | \$ 1,177,749 | | \$ 1,177,749 | \$ 1,528.96 | 516 | 316 | 4 | 8 | 0 | 844 | \$ 1,290,440 | \$ (112,690) | - | \$ (1,137,110) | \$ 728,646 | \$ (408,464) | \$ 925,067 |
| Nov-26 | \$ 1,177,749 | | \$ 1,177,749 | \$ 1,540.42 | 516 | 316 | 4 | 8 | 0 | 844 | \$ 1,300,118 | \$ (122,369) | - | \$ (1,259,479) | \$ 728,646 | \$ (530,833) | \$ 925,067 |
| Dec-26 | \$ 1,177,749 | | \$ 1,177,749 | \$ 1,551.98 | 516 | 316 | 4 | 8 | 0 | 844 | \$ 1,309,869 | \$ (132,120) | - | \$ (1,391,598) | \$ 728,646 | \$ (662,952) | \$ 925,067 |
| YTD Total | \$ 14,132,989 | | \$ 14,217,935 | | 5471 | 3481 | 48 | 93 | 0 | 10134 | \$ 15,126,849 | \$ (908,914) | \$ 2,921 | | | | |

1/2/25 HHR \$ 925,067
 1/2/25 RNP \$ (485,605)
 2025 BA \$ 14,132,989
 2025 HAPS \$ (15,126,849) 107.03% Budget Utilization
 Est. Reserve Balance \$ (554,398) -5.01% % of Annual Budget Authority 95.86% unit utilization

Of the 881 units under ACC (4=FUP, 9=VASH, and balance is 868 (including Reg HCV, FSS, Homeownership, TPV, PBV)
 The Mainstream Housing Vouchers (40) is funded ad accounted for separately.
2026 Projected Renewal Funding \$ 14,132,989
Change from 2025 BA 98.36%

| Project Based Properties | Max PBV | Managed By |
|---------------------------|------------|---------------------------|
| Chamberlain Heights | 61 | Westmount Management Inc |
| Colony residences | 24 | Westmount Management Inc |
| Yale Acres LLC | 161 | Maynard Road some are FSS |
| Meriden Mills I LLC | 26 | Meriden Commons |
| Meriden Mills II LLC | 27 | Meriden Commons |
| 11 Crown Street Assoc.LLC | 25 | 11 Crown Street Assoc |
| Women and Family Center | 6 | WYSH House for Youth |
| Maynard Road Corporation | 9 | Hanover Place for VASH |
| TOTAL | 339 | |

**Meriden Housing Authority
Mainstream Voucher Program
HUD Budget Authority & Program Enrollment Level**

Assumptions:
 Beg Average HAP: \$ 1,156.33
 Projected Monthly Aver HAP Increase Factor: prev month + 1.0075%
 ACC Baseline Program Size (maximum allowable) 40
 ACC Baseline Program Size (maximum allowable) 480
 Average Hap Provided by Budget Authority 1,197.06

1/1/25 RNP \$ (115,520)
 1/1/25 HHR \$ (96,142) FASS
 1/1/25 HHR \$ 101,520

| | Scheduled BA Funding From HUD | Additional Disbursement | Total Received From HUD | Act/Proj Aver HAP | Total Vouchers | Total HAP Disbursements | Over/Under for the Month | RNP Balance | UNP Balance | Cash Balance | HHR |
|-----------|-------------------------------|-------------------------|-------------------------|-------------------|----------------|-------------------------|--------------------------|-------------|-------------|--------------|------------|
| Jan-26 | \$ 47,882 | | \$ 47,882 | \$ 1,180.68 | 25 | \$ 29,517 | \$ 18,365 | \$ (97,155) | \$ (96,142) | \$ (193,297) | \$ 101,520 |
| Feb-26 | \$ 47,882 | | \$ 47,882 | \$ 1,177.42 | 24 | \$ 28,258 | \$ 19,624 | \$ (77,530) | \$ (96,142) | \$ (173,672) | \$ 101,520 |
| Mar-26 | \$ 47,882 | | \$ 47,882 | \$ 1,202.71 | 24 | \$ 28,865 | \$ 19,017 | \$ (58,513) | \$ (96,142) | \$ (154,655) | \$ 101,520 |
| Apr-26 | \$ 47,882 | | \$ 47,882 | \$ 1,211.73 | 24 | \$ 29,081 | \$ 18,801 | \$ (39,712) | \$ (96,142) | \$ (135,854) | \$ 101,520 |
| May-26 | \$ 47,882 | | \$ 47,882 | \$ 1,220.82 | 24 | \$ 29,300 | \$ 18,583 | \$ (21,129) | \$ (96,142) | \$ (117,271) | \$ 101,520 |
| Jun-26 | \$ 47,882 | | \$ 47,882 | \$ 1,229.97 | 24 | \$ 29,519 | \$ 18,363 | \$ (2,766) | \$ (96,142) | \$ (98,908) | \$ 101,520 |
| Jul-26 | \$ 47,882 | | \$ 47,882 | \$ 1,239.20 | 24 | \$ 29,741 | \$ 18,142 | \$ 15,376 | \$ (96,142) | \$ (80,766) | \$ 101,520 |
| Aug-26 | \$ 47,882 | | \$ 47,882 | \$ 1,248.49 | 24 | \$ 29,964 | \$ 17,919 | \$ 33,294 | \$ (96,142) | \$ (62,848) | \$ 101,520 |
| Sep-26 | \$ 47,882 | | \$ 47,882 | \$ 1,257.86 | 24 | \$ 30,189 | \$ 17,694 | \$ 50,988 | \$ (96,142) | \$ (45,154) | \$ 101,520 |
| Oct-26 | \$ 47,882 | | \$ 47,882 | \$ 1,267.29 | 24 | \$ 30,415 | \$ 17,467 | \$ 68,456 | \$ (96,142) | \$ (27,686) | \$ 101,520 |
| Nov-26 | \$ 47,882 | | \$ 47,882 | \$ 1,276.79 | 24 | \$ 30,643 | \$ 17,239 | \$ 85,695 | \$ (96,142) | \$ (10,447) | \$ 101,520 |
| Dec-26 | \$ 47,882 | | \$ 47,882 | \$ 1,286.37 | 24 | \$ 30,873 | \$ 17,010 | \$ 102,705 | \$ (96,142) | \$ 6,563 | \$ 101,520 |
| YTD Total | \$ 574,589 | | \$ 574,589 | | 289 | \$ 356,364 | \$ 218,225 | | | | |

2026 Projected Funding From TYT \$ 574,589
 Change from 2025 BA 117.83%

| | | |
|----------------------|--------------|-------------------------------------|
| 1/2025 HHR | \$ 101,520 | |
| 1/2025 RNP | \$ (115,520) | |
| 2025 BA | \$ 574,589 | |
| 2025 HAPS | \$ (356,364) | |
| Est. Reserve Balance | \$ 204,225 | |
| | | 62.02% Budget Utilization |
| | | 35.54% % of Annual Budget Authority |
| | | 60.21% unit utilization |

HOUSING AUTHORITY OF THE CITY OF MERIDEN

RESOLUTION 1186

RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROCUREMENT POLICY

WHEREAS, the Board of Commissioners of the Housing Authority of the City of Meriden (the “Authority”) has previously adopted a Procurement Policy governing the purchase of goods, services, supplies, equipment, and construction activities; and

WHEREAS, the Authority is required to maintain procurement procedures in compliance with applicable federal, state, and local laws and regulations, including procurement standards established by the U.S. Department of Housing and Urban Development under 2 CFR Part 200 and applicable HUD Handbook requirements; and

WHEREAS, the Board of Commissioners has determined that it is necessary and in the best interest of the Authority to amend the Procurement Policy to ensure continued compliance, improve administrative efficiency, and clarify procurement procedures; and

WHEREAS, the amended Procurement Policy has been reviewed by the Board of Commissioners and management staff and is deemed appropriate and necessary for the effective operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY THAT:

1. The Procurement Policy of the Housing Authority is hereby amended and approved as presented to the Board of Commissioners.
2. The Executive Director is authorized and directed to implement the amended Procurement Policy and to take all actions necessary to ensure compliance with applicable federal, state, and local procurement requirements.
3. Any prior resolutions or portions thereof inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.
4. This Resolution shall take effect immediately upon its adoption.

Carlos Ruiz
Chairman

Date

Hayley Fetrow
Acting Executive Director

Date

RESOLUTION NO. 1187

RESOLUTION AUTHORIZING CONDITIONAL NEGOTIATIONS WITH THE CARABETTA COMPANIES FOR REDEVELOPMENT OF 143 WEST MAIN STREET

WHEREAS, the Housing Authority of the City of Meriden (“MHA”) issued Request for Proposals (“RFP”) #2025-MHA-06 seeking a qualified development partner for the redevelopment of 143 West Main Street in Meriden, Connecticut (the “Site”); and

WHEREAS, the RFP contemplated a mixed-use, mixed-income redevelopment within the City’s Transit-Oriented Development (“TOD”) District and encouraged consideration of Arts-Oriented Development (“AOD”) concepts intended to support broader downtown revitalization objectives; and

WHEREAS, the procurement was conducted pursuant to the MHA Procurement Policy adopted March 24, 2025 and utilized the Competitive Proposal method authorized under Section 5.4 of the Procurement Policy; and

WHEREAS, The Carabetta Companies submitted the sole proposal in response to the RFP; and

WHEREAS, following receipt of the proposal, MHA staff conducted additional due diligence through issuance of a clarification request and review of supplemental materials submitted by the Respondent; and

WHEREAS, staff has determined that the proposal provides a sufficient basis to continue negotiations for the purpose of refining development programming, financial feasibility, phasing, implementation benchmarks, partnership structure, and other material development terms; and

WHEREAS, staff has recommended that MHA proceed with preparation and negotiation of a term sheet that would establish the framework for any future development services agreement and return such term sheet to the Board of Commissioners for future consideration and approval; and

WHEREAS, the Board of Commissioners recognizes that authorization to proceed with negotiations does not constitute approval of a final development program, site plan, financing structure, or development agreement;

NOW, THEREFORE, BE IT RESOLVED: that the Board of Commissioners of the Housing Authority of the City of Meriden hereby authorizes the Acting Executive Director, with assistance from HSF Consulting and legal counsel, to proceed with conditional

negotiations with The Carabetta Companies for preparation of a term sheet governing the potential redevelopment of 143 West Main Street; and

BE IT FURTHER RESOLVED: that any proposed term sheet and any subsequent development services agreement shall be returned to the Board of Commissioners for review and approval prior to execution; and

BE IT FURTHER RESOLVED: that the Acting Executive Director is authorized to undertake such actions as are reasonably necessary to implement this Resolution; and

BE IT FURTHER RESOLVED: that all administrative actions previously taken by the Acting Executive Director, staff, and consultants in furtherance of the procurement process relating to RFP #2025-MHA-06 are hereby confirmed, ratified, and approved.

Carlos Ruiz, Chairman

DATE

Hayley Fetrow, Acting Executive Director

DATE

SEAL